

*Translation from the Romanian language; Romanian version shall prevail.*

Company COMVEX S.A Constanța

Registered office: Dana 80-84, Constanța Port, Romania, postal code 900900

Share capital: 29,139,927.5 lei

Total number of shares: 11,655,971

Unique Registration Code: 1909360

## SUMMONING NOTICE

The Board of Directors of Comvex S.A. Constanța, duly represented by its President, registered with Constanța Trade Registry under number J13/622/1991, Unique Registration Code 1909360, having its registered office in Constanta, Incinta Port, Dana 80-84, Constanța county, Romania, (hereinafter referred to as the „**Company**” or „**Comvex**”),

Considering the provisions of the Company Law no. 31/1990, republished, as further amended and supplemented, of the Law no. 24/2017 on issuers of financial instruments and market operations, of the Regulation no. 5/2018 on issuers of financial instruments and market operations, as well as the provisions of the Company’s Articles of Incorporation,

hereby

## SUMMONS:

The **Ordinary General Meeting of Shareholders of Comvex** (hereinafter referred to as “OGMS”) which shall take place at the Company’s registered office in Constanta Incinta Port Constanța, Dana 80-84, Constanța county, **on April 26, 2021, starting with 12:00** for all the shareholders registered with the Company Shareholders` Registry kept by Depozitarul Central S.A. at the end of **April 16, 2021**, considered as the **Reference Date** for this general meeting. In case that on the aforementioned date the quorum requirements for the OGMS are not fulfilled, it is summoned and set, according to article 118 of Law no. 31/1990 the second Ordinary General Meeting of Shareholders on **April 27, 2021, starting with 12:00**, at the same place and with the same agenda and Reference Date.

**The Ordinary General Meeting of Shareholders shall have the following agenda:**

1. The approval of the Board of Directors report for the year 2020.
2. The approval of the Financial Auditor report for the year 2020.
3. The approval of the Financial Statements for the year 2020.
4. The approval of the profit sharing method for the year 2020.
5. The approval of the discharge of liability of the directors for their activity during 2020.
6. The approval of the Income and Expenditure Budget for the year 2021.
7. The approval of the date of **May 18, 2021** as the date of registration, in compliance with the provisions of the Regulation no. 5/2018 on issuers of financial instruments and market operations.
8. The approval of the date of **May 17, 2021** as „ex date”, in compliance with the provisions of the Regulation no. 5/2018 on issuers of financial instruments and market operations.
9. The approval of the appointment of Mr. Viorel PANAIT and Mrs. Madalina MILITARU to severally or jointly sign all the documents related to the resolutions of the meeting, as well as to fulfil all the legal formalities necessary for the registration and publicity of each of the OGMS resolutions with the competent authorities, in accordance with the applicable legal provisions.

**DETAILED INFORMATION REGARDING THE SHAREHOLDERS RIGHTS AND THE PROCEDURE**

**A. The Company`s shareholders rights to introduce new matters on the agenda and to make new resolution proposals**

The shareholders representing, individually or jointly, at least 5% of the Company`s share capital have the right, in accordance with the applicable legal provisions, to introduce new matters on the agenda of the OGMS as well as to make new resolution proposals for the matters included or proposed to be included on the agenda of the OGMS.

Each new matter must be accompanied by a justification or by a project resolution to be passed by the OGMS.

The aforementioned rights may be exclusively exercised in writing and send by e-mail having attached the extended electronic signature, in accordance with the Law on electronic signature no. 455/2001, republished as well as the provisions issued by ASF, at [agaaprilie2021@comvex.ro](mailto:agaaprilie2021@comvex.ro), so that these proposals are received by the Company by the end of the

working day (16:00) of the last day of the deadline, within a 15 days term starting with the publishing date of the present summoning notice, respectively until **April 12, 2021, 16:00**, clearly mentioning on the subject “**For the Ordinary General Meeting of Shareholders of April 26/27, 2021**”, or send personally, by post or by courier and submitted/received at the Company`s headquarter, so that these are registered as received at the Company`s registration desk by the end of the working day (16:00) within a 15 days term starting with the publishing date of the present summoning notice, respectively until **April 12, 2021, 16:00** clearly mentioning on the envelope “**For the Ordinary General Meeting of Shareholders of April 26/27, 2021**”.

For the purpose of proving the Company's shareholder status, the shareholders will provide the following documents issued by Depozitarul Central S.A. or by the participants providing custody services under the conditions stipulated under Law no. 24/2017 and the Regulation no. 5/2018:

- a) the account statement, which shows the capacity as shareholder and the number of shares owned;
- b) documents attesting the enrolment of the information regarding the legal representative with Depozitarul Central S.A.; or
- c) in case of credit institutions having the quality of custodian, the affidavit provided by art. 207 from the Regulation no. 5/2018.

The documents proving the capacity as legal representative submitted in a foreign language, other than English language shall be accompanied by a Romanian or English authorised translation.

#### **B. The shareholders right to submit enquires concerning the agenda**

Any interested shareholder of Comvex, which is registered at the Reference Date, is entitled to submit enquiries in writing with respect to the matters on the agenda of the OGMS.

Any enquire shall be submitted in writing, and send by e-mail having attached the extended electronic signature, in accordance with the Law on electronic signature no. 455/2001, republished as well as the provisions issued by ASF, at [agaaprilie2021@comvex.ro](mailto:agaaprilie2021@comvex.ro), so that they are received by the Company by the end of the working day (16:00) on **April 23, 2021**, clearly mentioning on the subject “**For the Ordinary General Meeting of Shareholders of April 26/27, 2021**”, or shall be sent personally, by post or by courier and submitted/received at the Company`s headquarter so that these are registered as received at the Company`s registration desk by the end of **April 23, 2021**

(16:00) clearly specifying on the envelope “**For the Ordinary General Meeting of Shareholders of April 26/27, 2021**”.

The Company may answer to the shareholders enquires including by way of posting the answers on the Company`s web site, frequently asked questions section, having the question – answer format, and for the questions with the having the same content, the Company shall give a general answer. The right to submit enquires and the Company`s obligation to answer, shall be subject to the protection of privacy and business interests of the Company.

Any enquires with respect to the matters on the agenda, shall be accompanied by the following identity documents:

- a) In case of individuals: a copy of the valid identity document (ID/Passport/Resident Permit or other similar document issued by a competent authority of any jurisdiction).
- b) In case of legal persons, the capacity of legal representative is established based on Comvex list of shareholders at the Reference Date, received from the Depozitarul Central S.A. However, for the cases when the shareholder has not previously informed Depozitarul Central S.A. regarding his legal representative or if this information is not indicated in Comvex list of shareholders at the Reference Date, received from the Depozitarul Central S.A., than the shareholders must submit an official document attesting the capacity of the legal representative of the shareholder (the proof issued by the Trade Register or by other competent authority from the state where the shareholder is registered, within its validity term, in copy or scanned in the case of transmission by electronic means of communication).
- c) In case of credit institutions having the quality of custodian, the affidavit provided by art. 207 from the Regulation no. 5/2018.

The documents submitted in a foreign language, other than English language (except for identity documents valid in Romania) shall be accompanied by a Romanian or English authorised translation.

### **C. The right of the Company`s shareholders to attend the Ordinary General Meeting of Shareholders**

At the OGMS can participate and vote only the shareholders of the Company registered with the Company`s Shareholders Registry at the Reference Date **April 16, 2021**, in accordance with the legal provisions and the provisions of the Articles of Incorporation, **in person** (through legal

representative, for legal entities) or **represented** (with a Special or a general power of attorney, in accordance with the legal provisions or with the Affidavit given by the custodian) with the observance of the legal limitations, or, before the OGMS, **by correspondence** (based on the Correspondence voting form).

For the purpose of preventing/reducing the spread of the SARS – CoV – 2 (Covid - 19) virus, the Company is encouraging the shareholders to exercise their voting rights by correspondence. Likewise, in relation to the exercise of the Company Shareholders rights, the Company is encouraging them to use the electronic means for sending any relevant documents (by using the extended electronic signature in accordance with Law on electronic signature no. 455/2001, as republished) at the e-mail address [agaaprilie2021@comvex.ro](mailto:agaaprilie2021@comvex.ro).

In accordance with the provisions of Regulation no 5/2020 issued by the Romanian Financial Supervisory Authority, Comvex explicitly raises with the individual shareholders and the representatives shareholders of the Company organised as legal entities, the fact that the participation to the OGMS exposes them to a possible contamination with the SARS – CoV – 2 coronavirus, and neither Comvex, not the directors managers, employees, representatives or the consultants of the company could not be held liable in any way whatsoever for such risk. The OGMS shall be held at the Company headquarter, under the pre-existing conditions at the premises and with the application of the epidemiological and social distancing provisions in force at the time.

**The access and/or the voting by correspondence** of the shareholders of the Company entitled to participate to the OGMS is permitted subject to proofing their identity based on, for the Comvex individuals shareholders, the identification document (identity card for the Romanian citizens or, as the case may be, passport/residence permit for the foreign citizens or similar document issued by a competent authority in any jurisdiction) and, for legal entities, the identification document of the legal representative (identity card for the Romanian citizens or, as the case may be, passport/residence permit for the foreign citizens or similar document issued by a competent authority in any jurisdiction) with the aplicability of the epidemiological and social distancing provisions in force at the time.

**The representatives of the individuals**, shareholders of Comvex, will be identified based on the identification document (identity card for the Romanian citizens or, as the case may be, passport/residence permit for the foreign citizens or similar document issued by a competent authority in any jurisdiction) accompanied by the Special or general power of attorney signed by the shareholder of the Company.

**The representatives of the shareholders, legal entities, of Comvex** will proof their capacity based on the identification document (identity card for the Romanian citizens or, as the case may be, passport/residence permit for the foreign citizens or similar document issued by a competent authority in any jurisdiction) accompanied by the Special or general power of attorney signed by the legal representative of the respective legal entity.

**The capacity of shareholder** and, in case of shareholders, legal entities, **the capacity of the legal representative** shall be acknowledged based on the Comvex list of shareholders from the Reference Date received from the Depozitarul Central S.A.

However, for the cases when (i) individuals, shareholders of Comvex have not previously registered with Depozitarul Central S.A. the valid identification details, than they must submit the copy of the valid identity document (identity card, passport/residence permit or similar document issued by a competent authority in any jurisdiction); (ii) the legal representative of shareholders, legal entities is not indicated within Comvex list of shareholders at the Reference Date, received from Depozitarul Central S.A., than the shareholders must submit an official document attesting the capacity of the legal representative of the signatory of the Special power of attorney (the proof issued by the Trade Register or by other competent authority from the state where the shareholder is registered, within its validity term, in copy or scanned in the case of transmission by electronic means of communication).

Information regarding Special and general powers of attorney and the Voting by correspondence are mentioned under paragraphs D), E) and F) bellow.

The documents submitted in a foreign language, other than English language (except for identity documents valid in Romania) shall be accompanied by a Romanian or English authorised translation.

#### **D. General power of attorney**

The shareholders of the Company registered at the Reference Date may be represented by designated representative based on General power of attorney, issued in accordance with the provisions of article 202 para. (1) of the Regulation no. 5/2018.

The Company does not provide a certain form for the General power of attorney.

Before their first use, the **General powers of attorney** will be submitted/delivered, in copy, including the certification for conformity with the original under the signature of the representative, in a manner which allows the registration of receipt with the Company's registry desk as of **April 23, 2021, 16:00 for OGMS**, clearly indicating on the envelope "**For the Ordinary General Meeting of Shareholders of April 26/27, 2021**".

The general powers of attorney, together with the relevant documents, can be delivered by e-mail having attached the extended electronic signature, in accordance with Law on electronic signature no. 455/2001, as republished, as well as the provisions issued by ASF, at the address [agaaprilie2021@comvex.ro](mailto:agaaprilie2021@comvex.ro) in a manner which allows for the e-mail to be received by the Company until **April 23, 2021, 16:00**, indicating in the subject of the e-mail "**For the Ordinary General Meeting of Shareholders of April 26/27, 2021**" according to the above mentioned.

General power of attorney in copy, bearing the mention of the conformity with the original, will be kept by the Company, indicating this in the minutes of the OGMS. The General powers of attorney are valid for a period which cannot exceed 3 years, excepting the case when the parties have expressly provided a longer term.

Comvex shareholders can deliver the notification of the designation of the representative only in writing, either personal or via postal services, courier or electronic venues. The Company provides for the shareholders of Comvex who want to notify the designation of the representative by electronic venues, the e-mail address [agaaprilie2021@comvex.ro](mailto:agaaprilie2021@comvex.ro).

For the validity of the mandate the representative should have the capacity of intermediary (as per the provisions of art. 2 para. 1 point 20 of the Law no. 24/2017) or lawyer, and Comvex shareholder should be their client. Furthermore, the representative must not be in a conflict of interest which may occur especially in one of the following cases:

- a) is a majority shareholder of the Company or of another entity controlled by the respective shareholder;
- b) is member of an administrative, management or supervision body of the Company, of a majority shareholder or of an entity controlled, in accordance with those indicated under a) above;
- c) is an employee or auditor of the Company or of a majority shareholder or of an entity controlled, in accordance with those indicated under a) above;

d) is the spouse, relative, or similar till fourth grade inclusive of one of the individuals under a) – c) above.

The representative cannot be substituted by any other person, except when such power was expressly granted by the shareholder within the power of attorney. In case the representative is a legal person, it may exercise its mandate through any person part of its management bodies or its employees.

The General power of attorney must be personally signed by Comvex shareholder, including by attaching an extended electronic signature, as the case may be and shall be accompanied by an affidavit of the legal representative of the intermediary or by the lawyer who has been designated as a representative of the shareholder through the General power of attorney, which shall state that (i) the General power of attorney is issued by Comvex shareholder, as the client of the intermediary, or as the case may be, of the lawyer and (ii) the general power of attorney has been signed by the shareholder, including by attaching an extended electronic signature, if the case may be. The affidavit must be submitted in original with the Company, at the same time as the General power of attorney, signed and stamped, if the case may be.

Moreover, Comvex individual shareholders must send to the Company a copy of their identity document (ID card/ Passport/Residence permit or similar document issued by a competent authority in any jurisdiction).

The capacity of the legal representative of the shareholders legal entities of the Company is established based on Comvex list of shareholders at the Reference Date, received from the Depozitarul Central S.A. However, for the cases when the shareholder has not previously informed the Depozitarul Central S.A. regarding his legal representative or if this information is not indicated in Comvex list of shareholders at the Reference Date, received from the Depozitarul Central S.A., than the shareholders legal entities of the Company must submit an official document attesting the capacity of the legal representative of the shareholder (the proof issued by the Trade Register or by other competent authority from the state where the shareholder is registered, within its validity term, in copy or scanned in the case of transmission by electronic means of communication).

The documents submitted in a foreign language, other than English language (except for identity documents valid in Romania) shall be accompanied by a Romanian or English authorised translation.



## **E. Special power of attorney**

The shareholders of Comvex registered at the Reference Date may be represented by designated representative based on a Special power of attorney.

The Special powers of attorney are valid exclusively for the OGMS for which it was granted by the Comvex shareholder, it shall have the form issued by the Company and shall indicate the vote instructions for each of the items on the agenda (respectively vote “For”, “Against” or “Abstention”).

The Special power of attorney forms for representing Comvex shareholders in the OGMS, which are available in Romanian and English language, may be obtained from the Company`s web site [www.comvex.ro](http://www.comvex.ro) or at the Company`s registered office starting with **March 25, 2021**.

For matter 5 on the agenda, which is subject to secret vote, there shall be used the Special power of attorney form dedicated to this matter and for matters 1, 2, 3, 4, 6, 7, 8 and 9 on the agenda, there shall be used the Special power of attorney form dedicated to these matters made available by the Company.

The Special power of attorney shall be executed in three originals (one for the Company shareholder, one for the representative and one for the Company), by filling in the Special power of attorney form made available by the Company, in Romanian or English language.

An original of the Special power of attorney dedicate to matter 5 on the agenda, filled in and signed by the shareholder, either in Romanian or English language, shall be deposited within a separate envelope, closed, clearly mentioning on the envelope „*Confidential*” which shall be deposited, in turn, within the envelope containing the Special power of attorney dedicated to the other matters on the agenda of the OGMS, filled in and signed by the shareholder, either in Romanian or English language. The aforementioned powers of attorney shall be deposited at the Company registered office within a sealed envelope (clearly mentioning “**For the Ordinary General Meeting of Shareholders of April 26/27, 2021**”) until **April 23, 2021, 16:00**, or delivered, in original, by postal services or courier, in a manner which allows the registration of receipt with the Company`s registry desk as **April 23, 2021, 16:00**.

The Special powers of attorney for matters no. 1, 2, 3, 4, 6, 7, 8 and 9 of the agenda of the OGMS, signed, having attached an extended electronic signature, in accordance with Law on

electronic signature no. 455/2001, as republished, as well as the provisions issued by ASF, together with the relevant documents, can also be sent by electronic venues by e-mail at [agaaprilie2021@comvex.ro](mailto:agaaprilie2021@comvex.ro), clearly indicating in the subject “**For the Ordinary General Meeting of Shareholders of April 26/27, 2021**”, in a manner which allows for the e-mail to be registered as received at the Company until **April 23, 2021, 16:00**, in accordance with the above mentioned. The Special power of attorney for matter no. 5 on the agenda of the OGMS, signed, having attached an extended electronic signature, shall be delivered by a separate e-mail, at the e-mail address [agaaprilie2021@comvex.ro](mailto:agaaprilie2021@comvex.ro), indicating in the subject of the e-mail “**Confidential –For the Ordinary General Meeting of Shareholders of April 26/27, 2021**”, in a manner which allows it to be registered as received by the Company until **April 23, 2021, 16:00.**, according to the above mentioned.

The Special powers of attorney that are not registered with the Company`s registry desk until the dates as mentioned above will not be considered for the purpose of establishing the attendance and voting quorum in OGMS.

The verification and validation of the Special powers of attorney deposited with the Company shall be made by the members of the OGMS Secretariat, appointed in accordance with the applicable legal provisions; they shall maintain the confidentiality over the vote instructions until the secret votes of the shareholders that are present to the OGMS or of the representatives of the shareholder to the OGMS are known.

Comvex shareholders can deliver the notification of the designation of the representative only in writing, either personal or via postal services, courier or electronic venues. The Company provides for the shareholders of Comvex who want to notify the designation of the representative by electronic venues the e-mail address [agaaprilie2021@comvex.ro](mailto:agaaprilie2021@comvex.ro).

For the valid exercise of the voting right based on a Special power of attorney, the individual shareholders shall also submit a copy of the identity document (ID Card/Passport/Residence permit, or similar document issued by a competent authority in any jurisdiction). The capacity of legal representative of the shareholders legal entities of the Company is established based on Comvex list of shareholders at the Reference Date, received from Depozitarul Central S.A. However, for the cases when the shareholder has not previously informed Depozitarul Central S.A. regarding his legal representative or if this information is not indicated in Comvex list of shareholders at the Reference Date, received from Depozitarul Central S.A., than the shareholders must submit an official document attesting the capacity of the legal representative of

the shareholder (the proof issued by the Trade Register or by other competent authority from the state where the shareholder is registered, within its validity term, in copy or scanned in the case of transmission by electronic means of communication).

The documents submitted in a foreign language, other than English language (except for identity documents valid in Romania) shall be accompanied by a Romanian or English authorised translation.

When filling in the Special power of attorney the Company shareholders are kindly asked to consider the fact that new matters could be introduced on the agenda of the OGMS or new resolution proposals can be made and if the case may be, the amended agenda shall be available starting with **April 15, 2021**. In this case the Special power of attorney shall be updated and made available for the Company shareholders at the Company registered office or downloaded from the Company web site [www.comvex.ro](http://www.comvex.ro) starting with **April 15, 2021**.

#### **F. Correspondence vote**

The shareholders of the Company registered at the Reference Date may exercise their voting right by correspondence before the OGMS.

The correspondence voting form shall be filled in on the form made available by the Company and shall indicate the vote instructions for each of the items on the agenda of the OGMS (respectively vote “For”, “Against” or “Abstention”).

The correspondence voting form for the OGMS, in Romanian and English language may be obtained at the Company registered office or downloaded from the Company web site [www.comvex.ro](http://www.comvex.ro) starting with **March 25, 2021**.

For matter no. 5 on the agenda, which is subject to secret vote, it shall be used the special correspondence voting form dedicated to this matter and for matters no. 1, 2, 3, 4, 6, 7, 8 and 9 on the agenda, it shall be used the correspondence voting form dedicated to these matters made available by the Company.

The correspondence voting form dedicated to matter no. 5 on the agenda, filled in and signed by the shareholder, in original, either in Romanian or English language, shall be deposited within a separate envelope, closed, clearly mentioning on the envelope “Confidential” which shall

be deposited, in turn, within the envelope containing the correspondence voting form dedicated to the other matters on the agenda of the OGMS, filled in and signed by the shareholder, either in Romanian or English language and the relevant documents; these documents shall be sent, in original, at the Company registry desk in a sealed envelope (clearly indicating “**Correspondence vote - For the Ordinary General Meeting of Shareholders of April 26/27, 2021**”), until **April 26, 2021, 12:00** or it shall be sent in original by post/courier in a manner which allows the registration of receipt with the Company’s registry desk as of **April 26, 2021, 12:00**.

The correspondence voting form dedicated to matters no. 1, 2, 3, 4, 6, 7, 8 and 9 signed, having attached an extended electronic signature, in accordance with the provisions of Law no. 455/2001 on electronic signature, as republished, as well as the provisions issued by ASF, together with the relevant documents, can be sent by electronic venues by using the e-mail address [agaaprilie2021@comvex.ro](mailto:agaaprilie2021@comvex.ro), clearly indicating at the subject of the e-mail “**For the Ordinary General Meeting of Shareholders of April 26/27, 2021**” in a manner that allows it to be registered as received at the Company until **April 26, 2021, 12:00**.

The correspondence voting form dedicated to matter no. 5 on the agenda of the OGMS, signed, having attached an extended electronic signature, shall be delivered by a separate e-mail, at the e-mail address [agaaprilie2021@comvex.ro](mailto:agaaprilie2021@comvex.ro) , clearly indicating in the subject of the e-mail “**Confidential –For the Ordinary General Meeting of Shareholders of April 26/27, 2021**”, in a manner which it to be registered as received by the Company until **April 26, 2021 12:00**, according to the above mentioned.

The centralisation, checking and recordkeeping of the Correspondence voting forms shall be made by the members of the OGMS secretariat, appointed in accordance with the applicable legal provisions; they shall maintain the confidentiality over the vote instructions until the secret votes of the shareholders that are present to the OGMS or of the representatives of the shareholder to the OGMS are known.

For the valid exercise of the voting right based on a Correspondence voting form, individual shareholders shall also submit a copy of the identity document (ID Card/Passport/Residence permit or other similar document issued by a competent authority in any jurisdiction). The capacity of the legal representative of the shareholders legal entities of the Company is established based on the Comvex list of shareholders at the Reference Date, received from the Depozitarul Central S.A. However, for the cases when the shareholder has not previously informed the Depozitarul Central S.A. regarding his legal representative or if this information is not indicated in the Comvex list of

shareholders at the Reference Date, received from the Depozitarul Central S.A., then the shareholders must submit an official document attesting the capacity of the legal representative of the shareholder (the proof issued by the Trade Register or by other competent authority from the state where the shareholder is registered, within its validity term, in copy or scanned in the case of transmission by electronic means of communication).

The correspondence vote might be exercised by the representatives of the Company shareholders only for the case when they have been designated as a representative of the respective shareholder based on a special or general power of attorney which shall be deposited with the Company within the deadline provided at letters D) and E) above or in the case the representative is a credit institution providing custody services, with the observance of art. 92 paragraph 11 from the Law no. 24/2017.

The documents submitted in a foreign language, other than English language (except for identity documents valid in Romania) shall be accompanied by a Romanian or English authorised translation.

When filling in the Correspondence voting forms the Company shareholders are kindly asked to consider the fact that new matters could be introduced on the agenda of the OGMS or new resolution proposals can be made and if the case may be, the amended agenda shall be available starting with **April 15, 2021**. In this case the Correspondence voting forms shall be updated and made available for the Company shareholders at the Company registered office or downloaded from the Company web site [www.comvex.ro](http://www.comvex.ro) starting with **April 15, 2021**.

### **G. Affidavit**

If a shareholder is represented by a credit institution providing custody services, it will be able to vote in the OGMS on the basis of the voting instructions received from the Comvex shareholder, without the need for a General or special power of attorney from the shareholder. The custodian shall vote within the General Meeting of Shareholders exclusively in accordance and within the limits of the instructions received from its clients that are shareholders of the Company at the Reference Date.

The credit institution may participate and vote at the OGMS under the conditions in which it presents an Affidavit in accordance with art. 207 of Regulation no. 5/2018, in which to state the following:

- a) the name of the Comvex shareholder on behalf of which the credit institution participates and votes in the OGMS;
- b) confirmation that the credit institution provides custody services for that shareholder.

An original copy of the affidavit, signed by the legal representative of the credit institution, in original, accompanied by the aforementioned documents, shall be submitted with the registry desk of the Company in a closed envelope (with the mention „**For the Ordinary General Meeting of Shareholders of April 26,27, 2021**”) until **April 23, 2021, 16:00**, or will be sent in original by post / courier services so that it is registered as received at the Company's registry until the date **April 23, 2021, 16:00**. The affidavits, signed, together with the relevant documents, can be sent by e-mail having an extended electronic signature, in accordance with the provisions of Law on electronic signature no. 455/2001, as republished, as well as the provisions issued by ASF, at the e-mail address [agaaprilie2021@comvex.ro](mailto:agaaprilie2021@comvex.ro), clearly indicating in the subject of the e-mail “**For the Ordinary General Meeting of Shareholders of April 26/27, 2021**”, in a manner which it to be registered as received with the Company registry desk until **April 23, 2021 16:00**.

The verification and validation of the affidavit submitted with the Company will be made by the members of the OGMS Secretariat, designated according to the legal provisions.

#### **H. Other information**

Starting with **March 25, 2021**, the following documents can be downloaded from the Company web site [www.comvex.ro](http://www.comvex.ro), investors Relation/ The general Meeting of Shareholders section, or may be reviewed or obtained by the Company shareholders, upon request, at the Company registered office, during business days within working hours respectively between 8:00.-16:00: **the Summoning notice of the Ordinary General Meeting of Shareholders** (in Romanian and English language), **Special power of attorney forms** for representing the shareholders at the OGMS, forms that shall be updated in case new matters shall be introduced on the agenda or new resolution proposals are made (in Romanian and English language); **Correspondence voting forms** for the attendance and voting of the shareholders at the OGMS, forms that shall be updated in case new matters shall be introduced on the agenda or new resolution proposals are made (in Romanian and English language); **Materials and documents** related to the items on the agenda of OGMS (Annual Financial Statements, Board of Directors report for the year 2020, Financial Auditor report for the year 2020, Income and Expenditure Budget for 2021); **Draft resolutions** for the matters on the agenda of OGMS, documents available in Romanian and English language.

Considering the evolution of the epidemiological situation caused by the spread of the Covid – 19, as well as the establishment of a state of emergency throughout Romania and the limitations regarding the meetings of persons, in order to protect its shareholders, as well as other participants, the Company hereby strongly recommends to the shareholders to exercise their rights in relation to the OGMS, including the voting right, by using electronic venues of interaction (having included an extended electronic signature in accordance with the applicable legal provisions) by e-mail at the address [agaaprilie2021@comvex.ro](mailto:agaaprilie2021@comvex.ro) or by using the correspondence voting forms.

Depending on the evolution of the situation caused by COVID-19, between the moment of publication of this summoning notice and the date of holding the OGMS, we will take the appropriate measures, required or imposed by the authorities, with the appropriate notification of the shareholders of the Company.

At the OGMS, the Company shareholders or their representatives shall show a valid identity document, in original, so as to prove their identity.

The whole proceedings related to the OGMS shall be in Romanian language. For those shareholders who do not know Romanian language, the Company shall make available an authoriser translator for English language.

Any and all documents related to the OGMS submitted in a foreign language, other than English language (except for identity documents valid in Romania) shall be accompanied by a Romanian or English authorised translation.

By electronic venues for the purpose of the present Summoning notice, one shall understand corresponding by written messaging (E-mail) exclusively by using the electronic mail [agaaprilie2021@comvex.ro](mailto:agaaprilie2021@comvex.ro). Any document submitted in electronic format shall include an extended electronic signature in accordance with the provisions of Law on electronic signature no. 455/2001, as republished and the provisions issued by ASF.

All and any document for the Ordinary General Meeting of Shareholders can be registered at the Company registry desk in any of the business days exclusively between 8:00 – 16:00.

Further details as regards the shareholders rights are made available on the Company web site [www.comvex.ro](http://www.comvex.ro).

On the summoning notice day, the share capital of the Company is of 29,139,927.5 lei and is formed by 11,655,971 nominative shares, dematerialised, each having a nominal value of 2.5 lei, each share giving the right to one vote at the Ordinary General Meeting of Shareholders.

Additional information is available at the Company's registered office or by phone 0241.603051, in any business day, between 8:00 – 16:00.

President of the Board of Directors,  
Viorel PANAIT